

DEL-CO WATER COMPANY, INC.
BOARD POLICY 111
Attendance by Members or Persons at Meetings
of the Board of Directors

OBJECTIVE

To allow the Board to conduct business affairs of the Cooperative in an orderly, efficient, and proper manner and to establish the basic terms, conditions, and related procedures for request by its members or other persons to attend meetings of the Board.

BACKGROUND

The Cooperative is owned and controlled by its members; however, individual members are represented by the elected Board. By law, the Board has the authority and responsibility to operate and manage the corporate affairs of the Cooperative and, therefore, must adopt policies and procedures for meetings that permit it to attend to business in an orderly, efficient, and proper manner.

CONTENT

To the extent reasonable and practical, the Board shall afford any member or any other party as the Board deems reasonable ("Third Parties") an opportunity to appear before the Board and present appropriate matters for consideration. Members and Third Parties should be advised to consult first with the Cooperative's management, then, as applicable, with a board member or board officer before addressing the entire Board to attempt to resolve any issues or concerns before attending Board meetings.

The Board always reserves the option of entering into executive session for limited purposes. The Board also reserves the right to limit the maximum number of people attending Board meetings to keep the meetings orderly and efficient and the right to deny individuals future attendance solely at the discretion of the Board.

Desiring to accommodate any reasonable or necessary request by a member or Third Party to attend a meeting and/or to add an item to the Board agenda, the following rules shall apply:

1. A request shall be set forth in writing and submitted to the Board President using the approved request form and
2. If such a member or person attends to present a specific matter, the Board will hear such presentation within a reasonably limited time period.
3. The Board is under no requirement to act upon such matters.

RESPONSIBILITY

It shall be the responsibility of the Board to enforce this policy.

DEL-CO WATER COMPANY
Request to Attend a Meeting or to Add Agenda Item(s) to Board Meetings

NOTE: In fulfilling its responsibility to serve as fiduciaries on the members' behalf, it is the policy of the Board to afford a member or person every opportunity to discuss any matter a member may have regarding Del-Co's services or operations. Members will provide the information below to the General Manager/CEO, who will work with the Board President to arrange for time on the agenda.

Full Name

Address

Telephone

Email

STATE THE SPECIFIC PURPOSE FOR THIS REQUEST
(If this pertains to a particular policy, please identify the policy)

PLEASE STATE THE AMOUNT OF TIME REQUESTED
(The Board may set a reasonable time limit, approximately 15 minutes.)

State below, on the back, or a separate sheet, the names, addresses, and telephone numbers of any member(s) or person(s) you desire to attend the board meeting with you and why their presence is requested. Please note whether each is a cooperative member, your attorney, or other.

Signed

Date

Adopted 11.20.2024