



AN EQUAL OPPORTUNITY EMPLOYER

Employee Job Description

Maintenance Tech 1

Reports to: Maintenance Superintendent

Department: Maintenance

Classification: Hourly (non-exempt)

Grade: 8 (\$22.68 - \$27.78/hour)

This is a full-time position with typical working hours of M-F 7:00 am to 3:30 pm. The successful candidate will occasionally work off-shift hours and handle call-outs and emergencies as needed.

Summary of Responsibilities:

Under general supervision this position is responsible for skilled labor of performing inspections, installations, and repairs on all equipment.

Essential Duties:

- Inspect, install, maintain and repair water treatment plants, elevated tanks, water pump stations, and distribution equipment.
- Visually inspect and test machinery and equipment.
- Recommend solutions to problems both short term and long term.
- Dismantle equipment and install new or repaired parts.
- Test parts and equipment to determine their performance.
- Lubricate and clean parts.
- Requisition parts and equipment within scope of authority.
- Update and maintain computer maintenance management system.
- Initiates purchase orders for parts and equipment.
- Keep accurate records and notes on repairs.
- Use of hand tools and power tools are required to perform maintenance and repair work.
- Ensure that tools and equipment are properly maintained and stored.
- Perform general cleaning as needed for a safe work environment.

Qualifications:

- Electromechanical aptitude and some prior experience working with high voltage AC, PLC's, MCC's, control circuitry and wiring, and instrumentation strongly preferred.
- Completion of an apprenticeship program/military training, or other related training, and a minimum five years related work experience that demonstrates advance problem-solving skills in electrical as well as mechanical skills is preferred.
- Knowledge of National Electrical Code preferred.
- Should have some exposure to instrumentation and calibration.
- Must have basic computer skills and some experience with Microsoft Office.

- Must be a self-starter, be able to work with minimum supervision, be a neat well-organized individual, and have good communications skills.
- A high school diploma/GED is required.
- A valid State of Ohio Motor Vehicle Operators License with acceptable driving record is required.
- Must be able to perform manual labor and be willing and able to work in adverse weather conditions.
- Ability to work as a team member and cooperate with others on group projects.
- Any combination of training and work experience, which indicates possession of the skills, knowledge and abilities to perform the job duties successfully.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to stand, walk, and frequently required to stoop, kneel, crouch, or crawl. The employee is frequently required to reach with hands and arms; and talk or hear. The employee is occasionally required to sit and climb or balance. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. While performing the duties of this job, the employee is regularly exposed to moving mechanical parts and toxic or caustic chemicals.

We offer an excellent benefit plan that includes health, dental, vision, life and disability insurance. Paid time off benefits include personal time, sick time, and vacation time. In addition to our pension plan we offer a 401(k) and a Roth Plan.

Submit your resume and cover letter to:

HR@delcowater.org
Del-Co Water Co., Inc.
6658 Olentangy River Rd
Delaware, OH 43015

Deadline to Apply: July 25, 2019

This position description is not to be construed as an exhaustive statement of accountabilities, duties, or responsibilities of requirements. Any individual may be required to perform any other job-related activities or functions requested by his/her manager, subject to reasonable accommodation. Del-Co Water Company reserves the right to modify this job description to reflect changes in essential job duties made necessary by changing organizational needs, subject to reasonable accommodation. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions of the position.