



AN EQUAL OPPORTUNITY EMPLOYER

Employee Job Description

Water Systems Inspector I / Trainee

Reports to: Engineering Supervisor

Department: Engineering

Classification: Hourly (non-exempt)

Grade: Inspector I: 7 (\$18.72 – \$22.86/hr); Trainee: 5 (\$15.74 - \$18.50/hr)

This is a full-time position with typical working hours of M-F 8:00 am to 4:30 pm. The candidate chosen for this position will be designated as a Water Systems Inspector I or as a Water Systems Inspector Trainee, depending on qualifications.

Summary of Responsibilities:

Responsible for observing the installation of new water lines and other facilities to ensure conformance with Del-Co Water construction standards; conducting inspections of backflow prevention assembly installations. Data collection of Del-Co assets using global positioning systems (GPS) equipment.

Essential duties:

- Inspect the construction of water facilities.
- Witness pressure testing of water lines.
- Flush water lines and pull samples for water quality testing.
- Maintain construction records and documents and attend construction meetings.
- Review construction drawings.
- Answer basic questions by contractors and developers regarding Del-Co Water construction standards and procedures.
- Conduct backflow inspections on new and existing facilities and perform initial and follow-up surveys of commercial properties.
- Perform initial and follow-up surveys of properties with wells or other auxiliary water systems.
- GPS field collection of water system asset locations and attributes.
- Perform other duties as required.

Qualifications:

- Excellent verbal and written communication skills required.
- Ability to interact on a professional level with contractors, developers, and homeowners.
- Highly detail-oriented with strong organizational skills required.
- Ability to comprehend and understand engineering plans and schematics desired.
- Two years or more relevant experience in public works and/or water utilities infrastructure required to be considered at Inspector I level.
- Specific experience with waterline construction and GPS collection preferred.
- Must have Ohio Water Distribution I License and Backflow Certification or ability to obtain within two years.
- Computer proficiency in Windows and Microsoft Office preferred.

- Any combination of training and work experience, which indicates possession of the skills, knowledge and abilities to perform the job duties successfully.
- A high school diploma or GED is required.
- Must possess a valid State of Ohio Motor Vehicle Operators License and have an acceptable driving record. Must be able to perform manual labor and work in adverse weather conditions.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job the employee is frequently required to talk or hear. The employee frequently is required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms. The employee is occasionally required to sit; climb or balance; and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, and depth perception. While performing the duties of this job, the employee is regularly exposed to moving mechanical parts, to fumes or airborne particles, and outside weather conditions. The employee is occasionally exposed to toxic or caustic chemicals. The noise level in the work environment is moderate when working in the office and loud at on-site inspections.

We offer an excellent benefit plan that includes health, dental, vision, life and disability insurance. Paid time off benefits include personal time, sick time, and vacation time. In addition to our pension plan we offer a 401(k) and a Roth Plan.

Submit your resume and cover letter to:

HR@delcowater.org

Del-Co Water Co., Inc.
6658 Olentangy River Rd
Delaware, OH 43015

Deadline to Apply: February 8, 2019

This position description is not to be construed as an exhaustive statement of accountabilities, duties, or responsibilities of requirements. Any individual may be required to perform any other job-related activities or functions requested by his/her manager, subject to reasonable accommodation. Del-Co Water Company reserves the right to modify this job description to reflect changes in essential job duties made necessary by changing organizational needs, subject to reasonable accommodation. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions of the position