



AN EQUAL OPPORTUNITY EMPLOYER

Job Opening

Distribution Superintendent

Reports to: Deputy General Manager/COO

Department: Distribution

Classification: Salary (exempt)

Grade: 15 \$81,900 - \$102,300

Area of Responsibilities: Under general direction, this position is responsible for operation and maintenance of the Water Distribution System.

Essential Duties:

- Manage and direct the operation of the water distribution system including periodic inspections of tanks, booster stations, pressure reducing stations, and hydrants to ensure compliance with all regulations.
- Resolve customer concerns regarding water services, leaks, service problems, clean-up and restoration of property and damage to property.
- Oversee subcontractors including preparing specifications, reviewing quotes and inspection of work.
- Consult with Engineering Department concerning changes and improvements to system as well as Maintenance Department concerning towers, booster stations, and pressure reducing valves as needed.
- Review plans and specs for new projects.
- Supervise and direct inventory manager in the coordination / negotiation with suppliers of fittings, valves, pipe, and other parts ensuring quality materials and fair pricing.
- Study water loss statistics and devise strategies to find and repair leaks in system and any similar issues.
- Prepare technical specifications for the purchase of equipment, tool and supplies.
- Review bids and proposals and recommend purchases and/or contracts for services.
- Compile data on operational costs, prepare budget for Water Distribution system, and prepare special reports as needed.
- Be operator of record for the Del-Co Distribution System. Maintain adequate licensing of self and staff to meet all EPA requirements.
- Responsible for hiring and supervision of staff.
- Establish and recommend departmental policies and ensure company policies are being implemented and enforced.
- May be required to act as Deputy General Manger or General Manager in their absence.
- Lead or assist in emergency repairs as needed.
- Other duties may be assigned as required.

Qualifications:

To perform this job successfully, an individual must perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Any combination of training and work experience, which indicates possession of the skills, knowledge and abilities to perform the job duties successfully such as a Bachelor's degree or an Associate's degree or equivalent from a two-year college or technical school, and or a combinations of education and experience or at a minimum five years related experience is required. A CDL and a Class II Water Distribution license are required. Must have demonstrated leadership and management skills. Basic computer skills and experience with Microsoft Office required. Must be able to perform manual labor, be willing and able to work in adverse weather conditions, be on-call, and take "call outs" as needed. Must maintain an acceptable driving record.

Licenses: OEPA Class II Water Distribution License or Higher; CDL.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

We offer an excellent benefit plan that includes health, dental, vision, life and disability insurance. Paid time off benefits include personal time, sick time, and vacation time. In addition to our pension plan we a 401(k) and a Roth Plan.

Submit your resume and cover letter to:

information@delcowater.com

Deadline to Apply: December 14, 2018