



AN EQUAL OPPORTUNITY EMPLOYER

## Job Opening

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### Applications Manager

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**Reports to:** Controller

**Department:** I.T.

**Classification:** Salary (exempt)

**Grade:** 13 \$68,500 - \$85,000

**Summary of Responsibilities:** Oversees the planning, maintenance and operation of all company applications to meet the business and operational needs. Supervise staff and manage the company's applications including new software and database systems and recommend, establish and enforce related policies. Will lead the training and development of both IT staff and end-users throughout the company. Other duties may be assigned as required.

**Essential duties include:**

- Oversee the installation, upgrading and maintenance of software used by the company including enterprise systems, database systems, and other applications.
- Provide expert skill and knowledge to: install, maintain, troubleshoot, repair computer software, databases, and applications.
- Consults with company departments to assess business and operational needs, and manages the design, development and implementation of programs, applications, software and technology to fulfill needs.
- Work with department leaders to review and ensure documentation of process flows to ensure alignment of software systems, applications and business processes.
- Provide directly or through subordinates, help desk end-user computer support for software applications, personal computers, and other IT related equipment.
- Provide routine backups and disaster recovery solutions for applications and databases.
- Devise and establish IT policies and systems to support the implementation of strategies set by upper management. Work with Senior Leadership in determining strategic software applications. Develop comprehensive vision to ensure seamless functionality of related applications.
- Prepare ROI analysis for significant investments helping to assess priority of investment, inspect the use of technological equipment, and software to ensure functionality and efficiency.
- Negotiate contracts and maintain strong network of vendors, consultants and contractors.

- Leads, develops, schedules and implements an on-going employee training program for IT related hardware and software.
- Supervise staff including, hiring, mentoring, directing, and training.
- Be able and willing to work emergency off-shift, overtime, and take 'call-outs' as needed.

**Qualifications:**

Any combination of training and work experience which indicates possession of the skills, knowledge and abilities to perform the job duties successfully. An Associate's degree or equivalent from a two-year College or technical school required with a bachelor's or master's degree in computer science or related field preferred. A minimum five years related experience and/or training; or equivalent combination of education and experience or certifications. Must have demonstrated leadership and management skills. Must possess a valid Ohio Motor Vehicle Operator's License with acceptable driving record.

**Physical Demands:** Reasonable accommodations that do not cause an undue hardship may be made to enable individuals with disabilities to perform the essential functions.

**Benefits:**

*We offer an excellent benefit plan that includes health, dental, vision, life and disability insurance. Paid time off benefits include personal time, sick time, and vacation time. In addition to our pension plan we offer a 401(k) and a Roth Plan.*

Submit resumes to: [information@delcowater.com](mailto:information@delcowater.com)

Del-Co Water Co., Inc.  
6658 Olentangy River Rd  
Delaware, OH 43015

**Deadline: Until Filled**

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