



AN EQUAL OPPORTUNITY EMPLOYER

# Job Opening

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## Meter Tech 1

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**Reports to:** Chief Meter Tech

**Department:** Administration

**Classification:** Hourly (non-exempt)

**Grade:** 6 \$17.12 - \$22.09

Full Time (M-F 8:00 am to 4:30 pm)

**Summary of Responsibilities:** The Meter Technician is responsible for the accurate reading and maintenance of water meters for residences and businesses.

**Essential duties:** Collect reads and final readings from assigned meters; process service orders for double checks of readings; adjust and repair crocks and meters; disconnect and reconnect services; assist customers with leak detection and advise customers of unusual usage; hang door hangers; assist with installation and repair of water lines, hydrants, and valves; restore landscape around meters; clean and maintain equipment, tools, and trucks. Other duties may be assigned as required.

### **Qualifications:**

To be successful the Meter Tech needs to be detail oriented and organized. Possession of good communication skills is also necessary when dealing with customers and co-workers. Experience with utilities or electronics preferred. Most instances will find the Meter Tech working alone so they must display sufficient initiative and reliability. Meter Tech's are also required to carry out simple instructions, perform basic math, maintain accurate records and handle multiple tasks.

Basic computer skills are a requirement. A basic understanding of Microsoft Office programs such as Outlook, Word, and Excel is preferred. Knowledge of the use of various hand and power tools, as well as motorized equipment for general repair and maintenance work is required. Meter Tech will be operating light duty trucks and tractors with mowers. A high school diploma or GED is required. A valid State of Ohio Motor Vehicle Operators License is required and an acceptable driving record. Must be able to perform manual labor and work in adverse weather conditions

### **Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential

functions. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel and reach with hands and arms. The employee frequently is required to walk; sit; stoop, kneel, crouch, or crawl; and talk or hear. The employee is occasionally required to stand and climb or balance. The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

While performing the duties of this job, the employee is regularly exposed to outside weather conditions. The employee is occasionally exposed to moving mechanical parts and toxic or caustic chemicals. The noise level in the work environment is usually moderate.

*We offer an excellent benefit plan that includes health, dental, vision, life and disability insurance. Paid time off benefits include personal time, sick time, and vacation time. In addition to our pension plan we offer a 401(k) and a Roth Plan.*

See our web site to download an application <http://delcowater.org/careers/>

Or submit an application in person Monday-Friday 8:30 am – 4:00 pm

Del-Co Water Co., Inc.  
6658 Olentangy River Rd.  
Delaware, OH 43015

Deadline to Apply: Until Filled